

**Board of Commissioners
Agenda Item Transmittal Form
Procurement/Contract Transmittal**



8/26/13

| | |
|--|-----------------------------------|
| Type of contract: 1 year <input type="checkbox"/> Multi-year Single Event <input type="checkbox"/> | CC Use Only Contract #: |
|--|-----------------------------------|

| | |
|--|---|
| <input type="checkbox"/> Submission Information Contact Name: Jackie Lunsford Department: Recreation & Maintenance Project Title: Rec & Maintenance Fee Schedule 8/26/13 Funding Account Number: Original Contract Number: Contract Type: Goods <input type="checkbox"/> Services <input type="checkbox"/> Labor <input type="checkbox"/> | <input type="checkbox"/> Vendor Information Vendor Name: Vendor address: Contract amount: Start date: End date: Contract Action: New (X) Change Order <input type="checkbox"/> Renewal <input type="checkbox"/> Summary of Services: <u>Rec. & Maint Fee Schedule 8/26/13</u> |
|--|---|

| | |
|---|---|
| <input type="checkbox"/> Department Director /Elected Official Signature I have reviewed the attached contract, and it is approved as to substance. I confirm the selection of the contractor complies with applicable policies. Signature: <i>Jackie Lunsford</i> Date: 8/29-13 | <input type="checkbox"/> Chief of Staff Signature I have reviewed the attached contract, and it is approved for processing. Signature: Date: <i>Debra Sanders</i> 8/29/13 |
|---|---|

| | |
|--|---|
| <input type="checkbox"/> Finance Director Signature I have reviewed the attached contract, and it is approved for processing. Signature: <i>J. Miller</i> Date: 8.29.13 | <input type="checkbox"/> County Clerk Signature I have reviewed the attached contract, and it is approved for processing. Signature: <i>M. White</i> Date: 8/29/2013 |
|--|---|

| | |
|--|---|
| <input type="checkbox"/> County Attorney Signature I have reviewed the attached contract, and it is approved as to form. Signature: <i>[Signature]</i> Date: 08/29/2013 | <input type="checkbox"/> Purchasing Officer Signature I have reviewed the attached contract, and it is approved for processing. Signature: Date: |
|--|---|

Notes and Comments:

2013-201

**ROCKDALE COUNTY DEPARTMENT RECREATION AND MAINTENANCE
FEE SCHEDULE 8-30-13**

Section 1: Parks and Recreation

| <u>Description</u> | <u>County Fee</u> | <u>Out of County Fee</u> |
|--|-----------------------------|------------------------------|
| A. Johnson Park Center Passes | | |
| Daily Admission | | |
| 3 & under | Free | Free |
| 4 – 64 years | \$3.00 | \$5.00 |
| 65 & Over | \$2.00 | \$3.00 |
| JPRC – Monthly Pass (Individual) | \$30.00 | \$60.00 |
| JPRC – Quarterly Pass (Individual) | \$60.00 | \$90.00 |
| JPRC – Annual Pass (Individual) | \$120.00 | \$200.00 |
| JPRC – Monthly Family Pass | \$50.00 | \$95.00 |
| JPRC – Quarterly Family Pass | \$90.00 | \$180.00 |
| JPRC – Annual Family Pass (2 members) | \$170.00 | \$275.00 |
| JPRC – Annual Family Pass (3 members) | \$220.00 | \$325.00 |
| JPRC – Annual Family Pass (4 members) | \$270.00 | \$375.00 |
| | | |
| B. Facility Rentals | | |
| Black Shoals Center (4-2014) M-F | \$110.00 | \$165.00 |
| Black Shoals Center (4-2014) Sat-Sun | \$135.00 | \$190.00 |
| Pine Log Park Pavilion (1/2 day) | \$55.00 | \$75.00 |
| Pine Log Park Pavilion (full day) | \$95.00 | \$135.00 |
| South Rockdale Pavilion (1/2 day) | \$55.00 | \$75.00 |
| South Rockdale Pavilion (full day) | \$95.00 | \$135.00 |
| Adirondack Shelter (daily) | \$8.00 | \$12.00 |
| Adirondack Shelter (weekend) | \$15.00 | \$20.00 |
| Adirondack Shelters + Pavilion M-F | \$60.00 | \$70.00 |
| Adirondack Shelters + Pavilion Sat-Sun | \$100.00 | \$140.00 |
| Wheeler Park Pavilion (1/2 day) | \$55.00 | \$75.00 |
| Wheeler Park Pavilion (full day) | \$95.00 | \$135.00 |
| O’Neal Park Pavilion (1/2 day) | \$55.00 | \$75.00 |
| O’Neal Park Pavilion (full day) | \$95.00 | \$135.00 |
| J.P. Carr Gymnasium (1 hour) | \$60.00 | \$80.00 |
| Rockdale Government Annex Parking Lot | \$500.00 p/day | \$750.00 p/day |
| Government Annex Meeting Rooms | \$90.00 p/hr for non profit | \$120.00 p/hr for non profit |
| Auditorium | \$90.00 p/hr | \$130.00 p/hr |
| JPRC – Large Meeting Room | \$60.00 p/hr | \$90.00 p/hr |
| JPRC – Art Room | \$45.00 p/hr | \$65.00 p/hr |
| JPRC – Gymnasium | \$70.00 p/hr | \$100.00 p/hr |
| JPRC – Pool | \$75.00 p/hr | \$105.00 p/hr |
| JPRC – Art Room (Pool Party) | \$75.00 | \$105.00 |
| JPRC – Large Meeting Room (Pool Party) | \$85.00 | \$130.00 |
| JPRC – Lock In | \$500.00/10 p.m. – 7 a.m. | \$750.00/10 p.m. – 7 a.m. |
| Includes swimming from 10:00 p.m. – 11:30 p.m. | | |
| Maximum 60 persons – Group must have 1 chaperone per 10 children | | |
| Use of gym, large, and small meeting rooms | | |

| | | |
|--|---------------------------------|-----------------------------|
| Veterans Park Amphitheatre | \$90.00/hr | \$135.00/hr |
| | \$36.00 set up/clean up fee | \$36.00 set up/clean up fee |
| | \$72.00- 75 chair rental | \$72.00-75 chair rental |
| J.P. Carr Services Center – Community Room | | |
| | Residents/Civic Groups/Churches | Non-resident/Business |
| | \$90.00/hr | \$135.00/hr |

C. Athletic Field Rentals

| | | |
|-----------------------------|--|------------------------------------|
| JPSF | \$45.00 p/field p/day (non prep.) | \$200.00 p/field p/day (non prep.) |
| | \$150.00 p/field p/day (with prep) | \$300.00 p/field p/day (with prep) |
| | \$250.00 p/day (w/prep) comm. | \$400.00 p/day (w/prep) comm. |
| | **\$125.00 each additional field with multiple rentals | |
| Earl O’Neal Sports Complex | \$45.00 p/field p/day (non prep.) | \$200.00 p/field p/day (prep.) |
| | \$120.00 p/field p/day (with prep) | \$300.00 p/field p/day (with prep) |
| | \$220.00 p/day (w/prep) comm. | \$400.00 p/day (w/prep) comm. |
| | **\$125.00 each additional field with multiple rentals | |
| Government Annex Ball Field | \$60.00 p/day (non comm.) | \$200.00 p/day (comm.) |

D. Black Shoals Admission

| | | |
|---------------------------|-----------------------|-----------------------|
| Daily Admission | \$2.00 p/person | \$4.00 p/person |
| Annual Pass | \$40.00 p/household | \$80.00 p/household |
| Military Personnel | Free with military id | Free with military id |
| Boat Ramp Fee | \$2.00 p/boat | \$4.00 p/boat |
| Military Annual Boat Pass | \$25.00 p/owner | \$40.00 p/owner |
| Kayak/Canoe | \$1.00 p/vessel | \$2.00 p/vessel |

E. Television and Movie Industry

Pricing for movie and television industry use of County land and facilities will be negotiable depending on the scope and duration of the project, and availability of land and facilities.

F. Rockdale Tennis Center Fees

| HOURLY FEES | CURRENT |
|---|--|
| Resident Non member Per person | Mon. - Fri. \$2 / hour 9am - 6pm \$3 / hour 6pm - 9pm Weekend play Sat. 9 a.m. – Sun. 6 pm \$3 / hr |
| Non Resident Non member Per person | Mon. - Fri. \$2 / hour 9am - 6pm \$3 / hour 6pm - 9pm Weekend play Sat. 9 a.m. – Sun. 6 pm \$3 / hr |
| MEMBERSHIP | CURRENT |
| Resident Annual rate | Individual \$130 Junior 105 Senior 105 Family 225 |
| Non resident Annual rate | Individual \$155 Junior 130 Senior 130 Family 250 |
| | |
| TEAM FEES | CURRENT |
| Resident Non - member Per team | Adult \$20 Junior 10 |
| Non resident Non - member Per team | Adult \$30 Junior 10 |

Section 2: Senior Services

Annual membership fee Olivia Haydel Senior Center- \$25.00

Members must be Rockdale County Residents and 50+ years of age.

Section 3: Financial Aid Assistance

Financial aid assistance may be available on a first-come, first-serve basis. The Financial Aid Registration form is provided by the Recreation/Senior Services division and must be completed to be considered for financial aid.

Section 4: Facility Rental Rules and Regulations

Any person who utilizes any facility maintained by Rockdale County Recreation and Maintenance Division shall comply with Facility Rentals and Regulations. A copy of Facility Rental Rules and Regulations shall be maintained at Johnson Park Recreation Center

Section 5: Repeal of Policy 2005-2-11

Policy # 1998-2-8 is hereby repealed.

Section 6:

This policy may be amended from time to time without notice.

Rockdale County, Georgia
Board of Commissioners

By: _____
Richard A. Oden, Chairman and CEO

Attest:

By: _____
Jennifer Rutledge, County Clerk

Current

Policy # 1998-2-8
Amended September 14, 2010

**ROCKDALE COUNTY DEPARTMENT PARKS AND RECREATION
FEE SCHEDULE**

Section 1. Fee Schedule

| <u>Description</u> | <u>County Fee</u> | <u>Out of County Fee</u> | <u>Damage Deposit</u> |
|---|------------------------------------|------------------------------------|-----------------------|
| Johnson Park Center Passes | | | |
| Daily Admission | | | |
| 3 & under | Free | Free | |
| 4 – 64 years | \$2.00 | \$4.00 | |
| 65 & Over | \$1.00 | \$1.00 | |
| JPRC – Monthly Pass (Individual) | \$25.00 | \$50.00 | |
| JPRC – Quarterly Pass (Individual) | \$45.00 | \$75.00 | |
| JPRC – Annual Pass (Individual) | \$100.00 | \$175.00 | |
| JPRC – Monthly Family Pass | \$35.00 | \$95.00 | |
| JPRC – Quarterly Family Pass | \$75.00 | \$150.00 | |
| JPRC – Annual Family Pass (2 members) | \$150.00 | \$225.00 | |
| JPRC – Annual Family Pass (3 members) | \$200.00 | \$275.00 | |
| JPRC – Annual Family Pass (4 members) | \$250.00 | \$325.00 | |
| <u>Facility Rentals</u> | | | |
| Black Shoals Park Pavilion | \$40.00 | \$60.00 | |
| Pine Log Park Pavilion (1/2 day) | \$40.00 | \$60.00 | |
| Pine Log Park Pavilion (full day) | \$70.00 | \$105.00 | |
| South Rockdale Pavilion (1/2 day) | \$40.00 | \$60.00 | |
| South Rockdale Pavilion (full day) | \$70.00 | \$105.00 | |
| Adirondack Shelter (daily) | \$12.00 | \$20.00 | \$20 |
| Adirondack Shelter (weekend) | \$20.00 | \$30.00 | \$20 |
| Adirondack Shelters + Pavilion (daily) | \$80.00 | \$110.00 | \$20 |
| Adirondack Shelters + Pavilion (weekend) | \$100.00 | \$150.00 | \$20 |
| Wheeler Park Pavilion (1/2 day) | \$40.00 | \$60.00 | |
| Wheeler Park Pavilion (full day) | \$70.00 | \$105.00 | |
| J.P. Carr Gymnasium | \$50.00 p/hr | \$70.00 p/hr | \$20 |
| (Facility attendant \$12/hr for a minimum of 3 hours) where applicable | | | |
| Earl O'Neal Sports Complex | \$35.00 p/field p/day (non prep.) | \$200.00 p/field p/day (prep.) | |
| | \$100.00 p/field p/day (with prep) | \$300.00 p/field p/day (with prep) | |
| | \$200.00 p/day (w/prep) comm. | \$400.00 p/day (w/prep) comm. | |
| **\$100.00 each additional field with multiple rentals | | | |
| Earl O'Neal Sports Complex – Lights | \$10.00 p/hour per field | \$10.00 p/hour per field | |
| Government Annex Parking Lot | \$500.00 p/day | \$750.00 p/day | \$20 |
| Government Annex Ball Field | \$35.00 p/day (non comm.) | \$200.00 p/day (comm.) | |
| Government Annex Meeting Rooms | \$75.00 p/hr for non profit | \$125.00 p/hr for non profit | \$100 |
| Government Annex Meeting Rooms | \$500.00/4 hours for profit | \$750.00/4 hours for profit | \$100 |
| | \$100.00/ every hour after | \$125.00 every hour after | |
| Auditorium | \$250.00/4 hours non profit | \$250.00/4 hours non profit | \$100 |
| | \$50.00/ every hr. after for non | \$50.00/ every hr. after non | |
| | \$500.00/4 hours | \$750.00/4 hours | \$100 |
| | \$100.00/ every hr. after | \$100.00 every hr. after | |
| (Facility attendant \$12/hr for a minimum of 3 hours) where applicable | | | |

Policy # 1998-2-8
Amended August 10, 2010

| | | | |
|------------------------------|--------------|--------------|------|
| JPRC – Large Meeting Room | \$50.00 p/hr | \$75.00 p/hr | \$20 |
| JPRC – Art Room | \$35.00 p/hr | \$52.50 p/hr | \$20 |
| JPRC – Gymnasium | \$50.00 p/hr | \$70.00 p/hr | \$20 |
| JPRC – Pool | \$60.00 p/hr | \$90.00 p/hr | \$20 |
| JPRC – Art Room (Pool Party) | \$60.00 | \$90.00 | \$20 |

ROCKDALE COUNTY DEPARTMENT PARKS AND RECREATION

FEE SCHEDULE

| | | | |
|---|------------------------------------|------------------------------------|-------|
| JPRC – Large Meeting Room (Pool Party) | \$70.00 | \$105.00 | \$20 |
| JPRC – Lock In | \$500.00/10 p.m. – 7 a.m. | \$750.00/10 p.m. – 7 a.m. | \$100 |
| Includes swimming from 10:00 p.m. – 11:30 p.m. | | | |
| Maximum 60 persons – Group must have 1 chaperone per 10 children | | | |
| Use of gym, large, and small meeting rooms | | | |
| JPSF | \$35.00 p/field p/day (non prep.) | \$200.00 p/field p/day (non prep.) | |
| | \$100.00 p/field p/day (with prep) | \$300.00 p/field p/day (with prep) | |
| | \$200.00 p/day (w/prep) comm. | \$400.00 p/day (w/prep) comm. | |
| **\$100.00 each additional field with multiple rentals | | | |
| JPSF Lights | \$10.00 p/hour per field | \$10.00 p/hour per field | |
| Veterans Park Amphitheatre | \$250 /4 hours non profit | \$250 /4 hours non profit | \$100 |
| | \$500/4 hours | \$750.00/4 hours | \$100 |
| | \$500+\$100 p/hr after 6:00 p.m. | \$500+\$100 p/hr after 6:00 p.m. | \$100 |
| | \$36.00 set up/clean up fee | \$36.00 set up/clean up fee | |
| | \$72.00- 75 chair rental | \$72.00-75 chair rental | |
| (Facility attendant \$12/hr for a minimum of 3 hours) where applicable | | | |
| | \$36.00 set up/clean up fee | \$36.00 set up/clean up fee | |
| J.P. Carr Services Center – Community Room | | | |
| | Residents/Civic Groups/Churches | Non-resident/Business | |
| | \$75/hr | \$112.50/hr | \$100 |
| | \$250/4 hours | \$325/ 4 hours | \$100 |
| | \$60/hr after four hours | \$90/hr after 4 hours | |
| | \$36.00 set up/clean up fee | \$36.00 set up/clean up fee | |
| (Facility attendant \$12/hr for a minimum of 3 hours) where applicable | | | |
| | \$36.00 set up/clean up fee | \$36.00 set up/clean up fee | |
| Black Shoals Admission | | | |
| Daily Admission | \$1.00 p/person | \$5.00 p/person | |
| Annual Pass | \$40.00 p/household | \$100.00 p/household | |
| Military Personnel | Free with military id | Free with military id | |
| Boat Ramp Fee | \$1.00 p/boat | \$5.00 p/boat | |
| Military Annual Boat Pass | \$25.00 p/owner | \$40.00 p/owner | |

Policy # 1998-2-8
Amended August 10, 2010

Rockdale Tennis Center Fees

| JUNIORS | MEMBERS | NON MEMBERS |
|--|----------------------------|-------------|
| Level 3-4 | \$12 | \$15 |
| Cardio 4 Kids (12 & under) | \$10 | \$12 |
| Pre Academy (18 & under) Intermediate | \$12 | \$15 |
| Junior Team Coaching | \$80 per session (1.5 hrs) | |
| Discounts apply when you register for 8 or more sessions | | |

| ADULTS | MEMBERS | | NON MEMBERS | |
|--|---------|-----------|-------------|-----------|
| Drop ins | \$15 | | \$18 | |
| Cardio Sessions | \$15 | | \$18 | |
| Socials, Mixers, & Round Robins | \$5 | | \$5 | |
| Members may pre pay for eight sessions at \$12 each | | | | |
| Lessons | 1 Hour | 1.5 Hours | 1 Hour | 1.5 Hours |
| Private (individual) | \$50 | \$70 | \$55 | \$75 |
| Semi-private (2 - 4) | \$60 | \$90 | Add \$5 | Add \$5 |
| Team Coaching (1 Coach) \$100 for 1.5 hours (minimum 8 sessions) 10% discount for 10 sessions or more (2 Coaches) \$125 for 1.5 hours (minimum 8 sessions) 10% discount for 10 sessions or more | | | | |

Policy # 1998-2-8
Amended August 10, 2010

Rockdale Tennis Center Fees

NON MEMBER FEES

Please Pay Before You Play

Hourly Rates

Time

60 minutes

| 9AM - 6PM | After 6PM |
|----------------|----------------|
| \$2 per person | \$3 per person |

Flex League Matches (T2Tennis, K-Swiss, LeagueTennis, USTA-Atlanta, and others)
\$10 Per Match - Reservation Required

Team/Roster Fees (ALTA, USTA, PATA)

\$20 per person/per team

Team Captains are responsible for collecting fees from non-members

ATTN: Captains

Roster, Schedule, and Fees are due and payable prior to first match!

Additional Fees apply for lessons, special events, and select programs

Section 2. Rockdale County Parks and Recreation Training Boot Camp Rentals or Personal Training Groups

Description of typical user groups: These organizations run a 1 – hour class 4 to 5 days per week for 1 month at a time (normally 18 hours per month)

Times normally requested: 5 a.m. – Mid Morning – Evenings

FEES & CHARGES

| | |
|--|--|
| Field Rental | \$25.00 p/hr |
| Attendant Fee (if needed) | \$15.00 p/hr (3hr/min) |
| Light Fee (if needed) | \$10.00 p/hr |
| Police Officer (required at gated parks) | \$35.00 p/hr (3hr/min) – paid to officer |

STIPULATIONS

- Only allowed in approved parks (minimal impact to the normal park user)
- No amplified sound allowed during pre-dawn hours
- Rentals allowed every 3 months – then renewal is required
- \$1 million General Liability Certificate of Insurance required- naming Rockdale County Board of Commissioners as additional insured.

Section 3.

Policy # 2005-2-11 is hereby repealed

Policy # 1998-2-8
Amended August 10, 2010

Section 4. Financial Aid Assistance

Financial aid assistance may be available on a first-come, first-serve basis. The Financial Aid Registration Form provided by Recreation and Maintenance Division must be completed to be considered for financial aid.

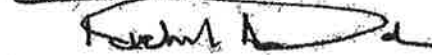
Section 5. Facility Rental Rules and Regulations

Any person who utilizes any facility maintained by Rockdale County Recreation and Maintenance Division shall comply with Facility Rentals and Regulations. A copy of Facility Rental Rules and Regulations shall be maintained at Johnson Park Recreation Center.

Section 6.

This policy may be amended from time to time without notice.

Rockdale County, Georgia
Board of Commissioners



By: _____
Richard A. Oden, Chairman and CEO

Attest:

By: 
Jennifer Rutledge, County Clerk

MOVIE/TELEVISION LOCATION RELEASE

The attached form shall be used for movie/television use for any County property.

Approved:

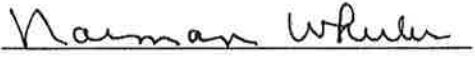
2-28-98
Date


BOARD OF COMMISSIONERS


Chairman

Attest:


Ex-Officio Clerk


Commissioner


Commissioner

MOVIE/TELEVISION/COMMERCIAL/ADVERTISEMENT LOCATION RELEASE

Date: _____ Year: _____

Permission is hereby granted to _____ (Hereinafter referred to as "Producer"),
to use the property and adjacent area, located at:

For the purposes of photographing and recording scenes for motion pictures, with the right to exhibit and license others to exhibit all or any part of said scenes in motion pictures throughout the world; said permission shall include the right to bring personnel and equipment (including props and temporary sets) onto said property, and to remove the same from the site after completion of work. A charge for use will be administered in the amount of no less than \$100.00 per day, and no more than \$200.00 per day which will be dependent on the complexity and extent of the request.

Permission is granted for a period of _____ day(s). Use will commence on _____
and conclude on _____ at a rate of \$ _____ per day, as set forth above.

Producer hereby agrees to hold the undersigned harmless of and from any and all liability and loss, which the undersigned may suffer, or incur by reason of any accidents or other damages to the said premises, caused by any of their employees or equipment, on or about the above mentioned premises, ordinary wear and tear of the premises in accordance with this agreement excepted.

The undersigned does hereby warrant and represent that the undersigned has (have) full right and authority to enter into this agreement concerning the above described premises, and that the content or permission of no other person, firm or corporation is necessary in order to enable Producer to enjoy full rights to the use of said premises, hereinabove mentioned, and that the undersigned does (do) hereby indemnify and agree to hold Producer free and harmless from and against any and all loss, costs, liability, damages, or claims of any nature, including but not limited to attorney's fees, arising from growing out of, or concerning a breach of the warranty of authority expressed in this paragraph.

Producer agrees to arrange for off duty Rockdale County Sheriff's deputy(s) and member(s) of the Maintenance staff to be on said premises for entire filming schedule when deemed necessary. Any modifications deemed necessary by Producer must first be approved by the Chairman of the Board of Commissioners. Producer agrees to return establishment to its original condition on or before

Chairman

Producer

Date

Date